

City of Carlsbad Housing Commission Work Plan Calendar Year 2021

I. Mission Statement

The mission of the Housing Commission is to promote housing security and affordability for all segments of our community, including lower income families and people with special housing and supportive service needs.

II. Composition

The Housing Commission consists of five members who are appointed by the mayor and confirmed by the city council. Members shall serve four-year terms.

III. 2021 Goals & Tasks

The Housing Commission will focus on the following goals and tasks:

1. Support and advise the City Council regarding efforts to address affordable housing.
 - a. As needed throughout the year, perform the functions of the Housing Commission consistent with Carlsbad Municipal Code Section 2.40.060, including responsibilities for the Carlsbad Public Housing Authority.
 - b. Review and recommend for approval to City Council the Public Housing Agency Annual Plan for Fiscal Year 2021.
 - c. **Review the inclusionary housing in-lieu fee study and make a recommendation to City Council.**
 - d. Examine housing policy questions as may be referred by the City Council.
2. Support and advise the City Council regarding efforts to address homelessness.
 - a. Receive a presentation about homelessness in the north county region, the character of homelessness within Carlsbad (i.e., demographic data from the annual Point-in-Time Count and other data about our homeless), efforts to address homelessness, and regional resources and facilities that support those who are homeless and efforts to transition out of homelessness.
 - b. Receive a status update on the Homeless Response Plan and provide recommendations for prioritization of actions or plan amendment, if warranted.
 - c. If the City Council determines to participate, support the development of a North County Homeless Action Plan, and assist the city in meeting its objectives and commitments within such an Action Plan.

3. Participate in the 2021-2029 Housing Element Update.
 - a. Conduct a public hearing on the 2021-2029 Housing Element and make a recommendation to the City Council.
4. Improve understanding of housing programs, policies, and laws.
 - a. Participate in a legislative and policy update offered or arranged by the City of Carlsbad.
 - b. Receive a status report of current Housing Element programs.
 - c. Become educated on and pursue best practice models in addressing housing and homelessness.
5. Facilitate communication with the City Council and the broader Carlsbad community regarding matters which fall within the Commission's functions.
 - a. After each Housing Commission meeting, provide a summary memo to the City Council reporting on meeting attendance, items considered by the commission, and actions taken or recommendations made to the City Council.
 - b. Prepare an annual work plan and present to City Council for approval.
 - c. Report to City Council and public on annual work plan accomplishments.
 - d. Provide an annual report to the City Council on the status and progress of affordable housing and homelessness programs.
 - e. Promote efforts to maximize public participation in city-organized information forums, workshops and public hearings related to Goals 1-4 above.